

Kappa Delta Reference on Potential Members

<p><i>FOR CHAPTERS REQUESTING A REFERENCE FROM AN ALUMNA</i></p> <p>Date reference sent to alumna _____ Date alumna received reference form _____</p> <p>_____ Chapter at _____ requests a reference for the following potential member.</p> <p>Please return this form by (date) _____, to our chapter contact: _____</p> <p>_____</p> <p>Address _____ City _____ State _____ Zip _____</p> <p>Phone (____) _____ Fax (____) _____ Email _____</p>	<p>Please Attach Photo If Available</p>
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For the Kappa Delta Chapter at _____
College or University

Potential Member Information

Name of potential member _____
First (Nickname or Name Called) Last Age

Home Address _____
Street Number City State Zip

School Address (if known) _____
Street Number City State Zip

Father's Name and Address _____
First Last Occupation

_____ Street Number City State Zip

Mother's Name and Address _____
First Last Occupation

_____ Street Number City State Zip

Will the potential member be able to assume financial obligations? Yes No

Does the potential member have a KD relative? Sister Mother Grandmother Other _____

Give name (including maiden) and chapter _____

Does the potential member have connections with other NPC groups? If yes, list affiliation and relationship _____

This potential member would enjoy talking about these topics during membership recruitment _____

Academics

High School attended _____ Name City State Year graduated

Scholastic GPA _____ Scale _____ Class rank/Class size _____ SAT/ACT score _____

School attended after High School _____ Name City State Major

Scholastic GPA _____ Scale _____ Number of credits completed _____

College class: Freshman Sophomore Junior Senior

Scholastic honors _____

Activities

Please list names of organizations (explain type— school, church, community) with the potential member's participation and leadership in each one. Attach additional information on separate sheet if necessary.

Special recognition and honors received _____

Personality/Leadership Qualities

Please use this portion of the form to provide information about the potential member's *character traits, leadership qualities and personality characteristics*, using specific examples whenever possible. Indicate the potential member's special interests, talents and any other information to aid the chapter in getting to know her better and to indicate the contributions she could make to Kappa Delta.

*Please attach a personal resume if available.

Kappa Delta Reference

1. I recommend this potential member for Kappa Delta membership.

I have known this potential member personally for _____ years.

I do not know this potential member personally; but I am basing my recommendation upon information from these sources:

(circle) another Kappa Delta, Panhellenic files, high school faculty, peers of the potential member, a mutual friend, clergy, other (please specify) _____

2. I do not recommend this potential member for Kappa Delta membership based upon information received. If further clarification is desired, the chapter membership advisor may contact me.

3. I am unable to commit myself on this girl:

due to limited information received

after contacting all available sources and receiving no information

Remarks (if any) _____

Reference given by: _____ Phone number (_____) _____

Name _____ Signature _____
First Maiden Last Email _____ Chapter _____
Address _____
Street Number City State Zip

Additional Kappa Delta Alumna who endorses this potential member

(only one reference per potential member is necessary, preferably from an alumna who knows her personally)

Name _____ Chapter _____
First Maiden Last
Address _____ Phone number (_____) _____
Street Number City State Zip

Chapter Response

CAB Approval _____ CAB Position _____

Name of chapter Vice President-Membership _____ Email _____ Chapter _____

Date pledged _____ Date reference acknowledged _____

CHAPTER USE

What to do with reference after membership recruitment...

Once references have been acknowledged, you are to:

1. Have your CAB destroy references on women who are pledged by KD or any other chapter after an acknowledgement has been sent.
2. Retain references for women who remain unaffiliated if the CAB and chapter believe there is a possibility for her to pledge KD within 1 year.
3. Send acknowledgements to the alumnae providing the recommendation prior to the reference being destroyed and within 3 weeks of Bid Day.
4. Destroy negative references after an acknowledgement has been sent to the alumna explaining that in the interest of privacy and confidentiality the reference has been destroyed.